

**LETTER OF INTEREST FOR POSTED POSITION**  
**Coatesville Area School District**

\*\*\*ONLY TO BE USED BY CURRENT DISTRICT EMPLOYEES

*(Please Print)*

Position applied for: \_\_\_\_\_

Name: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Current position: \_\_\_\_\_ School: \_\_\_\_\_

List any professional qualifications (professional certification, specialization, experience) applicable to the posted position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN TO HUMAN RESOURCES**

TO BE COMPLETED BY HUMAN RESOURCES:

Date received: \_\_\_\_\_

CASD seniority date: \_\_\_\_\_ Union Seniority date (if applicable): \_\_\_\_\_

Required certification on file:  Yes  No

Candidate \_\_\_\_granted \_\_\_\_not granted. If not granted position, please note reason below

\_\_\_\_ Less seniority

\_\_\_\_ Lack of required certification

\_\_\_\_ Lack of required educational experience

\_\_\_\_ Other (define below)

\_\_\_\_\_  
\_\_\_\_\_

Principal/Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN TO HUMAN RESOURCES**